

Operational Review

1. Confirm operating light is a steady, illuminated green
 - Flashing green light indicates an alarm must be resolved prior to loading. ***Resolve before proceeding***



First Chamber Review

2. Open input hatch and perform an auditory check to confirm the fan is running
 - Normal fan noise will be a constant whirring sound (60 decibels)
 3. Look inside first chamber and perform a visual check to confirm agitation paddles are visible above the height of waste
 - If agitation paddles are not visible, **DO NOT LOAD**. Additional waste cannot be added until paddles are visible, return at a later time.
 4. Look inside first chamber and confirm the separation grate is clear of all debris (solid material blocking flow through the grate)
 - If separation grate has debris, use a broom or other such tool to clear the grate
 5. Examine the waste material in the first chamber and remove all inorganic material with a trash grabber (metal utensils, plastic, rubber, etc.)
 6. If steps 1-5 are cleared and complete, you can now load additional organic waste into the first chamber
- ** If you have concerns about steps 1-5, contact the on-site manager to review before adding additional waste****
7. Close input hatch



Receptacle Review

8. Confirm compost collection receptacle is placed under the output auger
 - If collection receptacle is full, replace with an empty receptacle
9. Clean all waste from the area around BioSpeed to prevent unsanitary conditions

